

Kirkby Fleetham with Fencotes Parish Council

Minutes of meeting – 16th January 2020 at 7.30pm.

Present: Parish Councillors, Herbert, Jones, Booth, Bradley and Coop, County Councillor Wilkinson and 3 residents.

Issues raised in the 10 minute session:

- a) Village Hall – Saturday 25th January is National Village Hall Open Day. To celebrate this the Village Hall will be open from 10.30 am to 2.30 pm serving light lunches. There will also be a display about the Village Hall throughout its 90 years.
- A grant through County Councillor Wilkinson has been received which will enable the Village Hall Committee to proceed with the sliding doors through to the patio area.
 - The flower stall at The Willows, starting on 1st April, will raise money towards garden furniture for the patio area.

1. Apologies: District Councillor Phillips

2. Minutes of the Parish Council Meeting held on Thursday, 21st November were accepted and signed. This was proposed by Cllr Booth and seconded by Cllr Jones.

3. Matters for Report

Item 7 – HDC responded that there is a list of jobs for when the weather improves, including the wall.

Item 8 – Church bells. The Working Party in November had established that the bells at St Mary's Church do ring. It was agreed to ask the PCC to investigate the safety of ringing them.

Item 9 – HDC had acknowledged receipt of the revised precept request.

Item 13 – The bus shelter roof has been repaired.

Clerk's Resignation – Cllr Herbert informed the meeting that she had received notice from the clerk of her intention to resign from 31st May. Advice had been sought from YLCA who would send out a guidance pack for the appointment of a new clerk.

4. Community Policing

Cllr Herbert welcomed the two PCSOs to the meeting. They provided a report on criminal activities in the area, which were very low, and highlighted a new initiative called 'Operation Bright'. This is aimed at identifying properties which are unlit and therefore attractive to opportunistic burglars. The occupants are given advice about the importance of being aware of the problem and given a support pack.

5. Burial Ground

Update – There had been an issue with moles during the period. The clerk had contacted Mr Dick who kindly agreed to look into the problem. The clerk was asked to write and thank him.

Lych Gate – A request for a quotation was sent out to 4 contractors, one declined, one has requested more time and the other two have provided quotations.

St Mary's Church

Working Party- Cllr Herbert reported that much of the ivy had been cleared and needed burning but it has been too wet.

St Andrew's Church – A member of the PCC reported that a survey by Powergen identified that one of the yew trees is too close to the powerlines and requires trimming.

The clerk reported that a similar situation existed in Little Fencote with 2 birch trees and asked that the Parish Council agreed to Powergen trimming them. Councillors agreed that, as it is a safety issue, it needs to be

addressed and provided that the trees were re-shaped and reduced appropriately work could go ahead.

6. Correspondence

Bedale Hunt Kennels – letter of apology (0101/20); Yorkshire Ambulance Service NHS Trust – notification that the defibrillator had been activated. Investigations established that, during a medical emergency, the door had been unlocked but the defibrillator had not been used (0201/20); Clerk – Letter of resignation (0301/20); Lightsource – Community funding contract (0401/20); PFA Consulting – Traffic Management plan (0501/20).

Also circulated: YLCA – ‘White Rose’ December and January Edition (0612/19) and 0701/20); ‘Clerks and Councils Direct’ Issue 127 (0801/20).

7.. Finance

a) It was resolved to pay the following and cheques were signed accordingly:

C.A. Mitton for wages for November and December (chq 276).

Flat Cap and Rose Home and Garden Maintenance £125.00 for grasscutting the Burial Ground July, Aug and Sept Inv 3 (B.G.chq 036).

Matthew Duffield £80.00 for replacement of missing and damaged tiles on bus shelter Inv 1198 (chq 277).

The quotation of £650 for removal of the dead wood on the lime trees was accepted. This was proposed by Cllr Herbert and seconded by Cllr Jones.

Cllr Herbert had investigated the replacement of 2 trees on the green in Kirkby Fleetham and suggested that a native mountain ash and a native wild cherry would be most suitable. She proposed that bare-rooted trees of approximately 6-8ft should be purchased at a cost of approximately £20 each. Councillors agreed that she should go ahead.

b) Income

There has been no income in the period.

c) Budget Review

The clerk had circulated an updated budget sheet which showed that finances were in line with expectations.

d) Consideration of Lych Gate quotations

As reported above, only 2 quotations had been received. Councillors asked the clerk to follow-up on the one outstanding and Cllr Booth suggested another builder who could be approached. Councillors also discussed the possibility of grants but recognised that they would need 3 quotations for this. It was agreed to place this item on the February agenda.

e) Community Benefit Fund, acceptance of benefit funding from Lightsource.

Councillors agreed to accept the the grant in principle and that the community should be involved in identifying projects that the money could be used for. This was proposed by Cllr Jones and seconded by Cllr Booth. Cllr Jones agreed to draft an article for the March newsletter. It was also agreed to circulate it on InfoNet. Responses could be posted in the Village Hall box or sent to the clerk via email.

The deeds had been received from Lightsource, it was agreed to circulate these prior to the next meeting.

An approach had been made by PFA Consulting Ltd, representing Lightsource, to liaise with the Parish Council over the preparation of a traffic management plan. It was agreed to meet with the representative on the afternoon of the next Parish Council meeting. Councillors agreed to look into the possibility of extending parking on the village green and, if it looked possible, to write to Mr Lawson about it.

8 Planning

a) Applications

19/02590/CAT. Proposal: Works to trees in a conservation area

Location: Village Hall The Green Kirkby Fleetham North Yorks

Councillors recommended approval.

19/02406/FUL. Proposal: Rear extension to dwelling, replacement porch, replacement windows & installation of solar panels

Location: 16 Village Fold Kirkby Fleetham North Yorks DL7 0TX

Applicant: Mr & Mrs Tutty

Councillors recommended approval provided the windows did not overlook neighbouring properties.

b) Outcomes

19/02590/CAT. Proposal: Works to trees in a conservation area

Location: Village Hall The Green Kirkby Fleetham North Yorks

This application was granted.

19/01882/FUL. Proposal: Installation and operation of a solar farm and associated infrastructure

Location: South Lowfields Farm Lowfield Lane Kirkby Fleetham

Applicant: Lightsource SPV 155 Limited

This application was granted.

9. Bus Shelter, Kirkby Fleetham

The work is now completed.

10. Policy and Procedures

The following had all been circulated prior to the meeting:

a) Terms of Reference – Standing Committee; Parish Council Meetings – Cllr Herbert proposed these should be accepted and this was seconded by Cllr Booth. It was resolved to accept the Terms of Reference.

b) Terms of Reference – Sub-Committee; Burial Authority Meetings – Cllr Jones proposed acceptance and this was seconded by Cllr Booth. It was resolved to accept this item.

c) Community Emergency Plan – This was drawn up in 2012 and updated in 2016. It is currently being updated again and advice has been sought from HDC around the issues of Privacy. Once this is clarified the revised Plan will be available.

d) Co-option of a Parish Councillor – Cllr Booth proposed that this be accepted and Cllr Herbert seconded it. It was resolved to accept the document.

11. Any Other Business

1) A bus had been observed mounting the green in Kirkby Fleetham, causing damage. The clerk was asked to write to the bus company.

2) Cllr Herbert reported that the tree on Kirkby Lane that was causing concern has been removed.

3) It was agreed that Cllr Booth should deposit an original copy of the Bye -Laws for Village Greens, relating to Kirkby Fleetham, in with the County Archive Dept.

February Agenda Items –Lych Gate, Appointment of Clerk.

Meeting closed: 9.09 pm.

Date of Next Meeting: **Thursday, 20th February 2020**