

# Kirkby Fleetham with Fencotes Parish Council

## Annual Parish Meeting Tuesday, 15th May 2018

Present: Parish Councillors Mrs Booth, Mrs Herbert, Mr Tubby, Mr Mitton, Clerk - Mrs C. Mitton and 4 residents, who were welcomed by Mrs Booth.

1) **Apologies:** County Cllr Wilkinson, District Cllr Phillips and Parish Cllr Dick.

2) **Minutes of the meeting held on Thursday, 18<sup>th</sup> May 2017**, copies of which had been circulated, were accepted and signed by Mrs Booth, chair of the Parish Meeting. This was proposed by Cllr Mitton and seconded by Cllr Herbert.

3) **Chairman's Report:**

*Cllr Booth stated:*

My Report for the last year must start with a thank you to my fellow councillors for their work and continued support. It is also appreciated that our meetings are often attended by Cllrs Phillips and Wilkinson - this allows us to have immediate feedback from Hambleton and North Yorkshire Councils about policies and possible future matters affecting our Parish.

This year has been relatively quiet. As councillors we have attended courses organised by the Yorkshire Local Council Association - one on Planning and the other on Council Procedures and Policies. We have also attended the A1 liaison meetings, Hambleton Forums and Committees and responded on behalf of the Parish to ongoing documents concerning the Mineral and Waste Joint Plan, The Local Development Plan and a response regarding the proposed closure of the Northallerton Court House.

The various topics we have raised over the year are:-

### **Highways**

We are waiting to hear from Highways

1. As to the replacement/repair/correction of our road signs, following the completion of the local access road and the A1,
2. The larger sign requirement at Coneygarth for Kirkby Fleetham,
3. The amendment to the signs showing Fencotes without the 's',
4. The directional markings at the roundabout on the Bedale by pass
5. And the further repairs to Todd Lane potholes and other Parish roads.

**Affordable Housing** for the Parish is still ongoing, as mentioned last year the changes in government policy and the implementation of the next local development plan have interrupted progress.

**Planning applications** these we do our utmost to respond to publicly and also following planning material considerations guideline.

**The Burial Ground** continues to run smoothly. Together with volunteers it is pleasing to say that we have been complimented for the up keep of both the churchyards and the Burial Ground.

**Tree maintenance** around the Parish is an ongoing issue and we have this year attended to trees on Kirkby Fleetham Village Green and also the Memorial Trees on Todd Lane, which are now becoming well established.

**A First Aid session** for residents was well attended and this is something we propose to run every 2 years. The session included a refresher about the use of the defibrillator and CPR tuition. The

Parish Council will be taking on responsibility of the defibrillator from the Ambulance Service and therefore it, together with the cabinet are registered as a Council's asset.

**The Annual Litter Pick** again, unfortunately produced many bags of litter but it is a worthwhile weekend particularly as it is well supported by the school.

**General Data Protection Regulations** have been on the agenda recently - we have already updated our Privacy Policy on our website and also contacted our Infonet users to review their details and subscribe again if they wish to continue receiving our notices.

As regards our Parish Communications we have our website, monthly newsletter, Infonet KFF and Neighbourhood Watch which are all run by volunteers to whom we are very thankful.

Finally, on behalf of my fellow councillors I would like to thank our clerk, Mrs Mitton for her conscientious hard work and also other members of the community for their help in Parish matters.

#### **4. Financial Report**

Parish Council Account

During the year £6742 was spent on the the Parish, £4383 on maintenance costs ie grasscutting, hedge cutting, wages, room rental, insurances, green bin, flyers etc, £1361 on loan repayments on the Burial Ground, £418 for trees and tree work, £500 for course fees, and £80 for wheelie bin stickers re speeding.

At the end of 2017/18 £7676 was carried forward in the Parish Council Account.

A total of £6494 had been carried forward from 2016/17 in the Burial Ground Account and £800 had been generated in 2017/18. Grass and hedge cutting expenditure had been £380, therefore at the end of 2017/18 £6954 has been carried forward into the current financial year.

Total income for the year was £21372 on the two accounts and expenditure totalled £6742, leaving a surplus of £14630. In 2012 councillors agreed to allocate £1500 towards maintenance of the Burial Ground, as income from this cannot be guaranteed on a regular basis, and to hold a contingency fund of £3000 for unforeseen expenditure. This leaves a balance of £10130 between the two accounts available towards future developments or improvements. It is planned to use the income from the Burial Ground towards a Lych Gate when there are sufficient funds available. It is anticipated that this will cost £7000.

Cllrs suggested that it may prudent to consider opening an Interest Bearing account and it was agreed to add this item to the June Parish Council Agenda.

#### **5. Review of Time Capsule**

Councillors have agreed to review this each year at the AGM to ensure that contents continue to reflect the parish and that the condition of the capsule and its contents remain in good condition.

Currently the capsule contains information on the Village Hall, Parish Council, Women's Institute, Guides and Brownies, Kirkby Fleetham Primary School and Mr R Barker's Book. Information is either on paper or memory sticks.

A plaque indicating the position and contents will be displayed on the Village Hall wall in front of the flag pole. It was agreed that the

seal should be reviewed every 5 years, the next date for review will be 2021.

## **6. A1 Update**

Cllr Herbert, Cllr Mitton and the clerk have attended recent liaison meetings and reported back. The date of the Official Opening is 17<sup>th</sup> May, 2018 and Cllr Mitton is to attend this event on behalf of the Parish.

## **7. Open Discussion:**

1. Signage on the LAR at the Kirkby Fleetham exit was raised by a resident. It was explained that this issue had already been raised with Highways England who responded that there was no problem with the signage and that residents would become used to the position of the junction over time. Cllr Booth pointed out that there are plans to improve the road as the extended Tarmac quarry comes into operation and that there may be the possibility of change at that time.

2. The poor condition of local roads was also highlighted by residents. Again councillors explained that this issue had been raised on a regular basis throughout the year with NYCC Highways.

3. Speeding - this is an issue throughout the Parish, Lumley Lane was mentioned specifically but is outside the 30mph zone. Speed stickers for the bins had been purchased to try to ease the problem.

4. Buses - a resident requested clarification about the use of Lumley Lane and whether, if the bus was using this road, passengers could be dropped off. The clerk will write to Procters about this.

**Meeting closed: 7.35pm**